

UNITED WAY OF GREATER ROCHESTER EPLDGE INSTRUCTIONS



Thank you for giving to your organization’s United Way Workplace Campaign! Below are instructions for making your gift through our secure online portal, ePledge.

WE’RE HERE TO HELP!

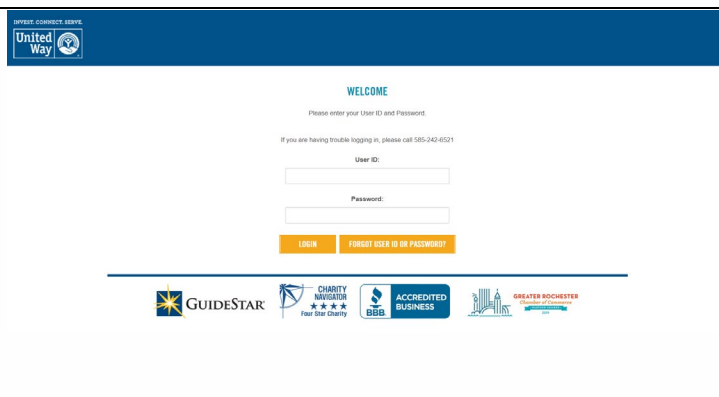
Please contact your campaign coordinator to put you in touch with a United Way representative to help you complete your pledge.

STEP-BY-STEP INSTRUCTIONS FOR PLEDGING

Follow the instructions below to make your pledge with United Way.

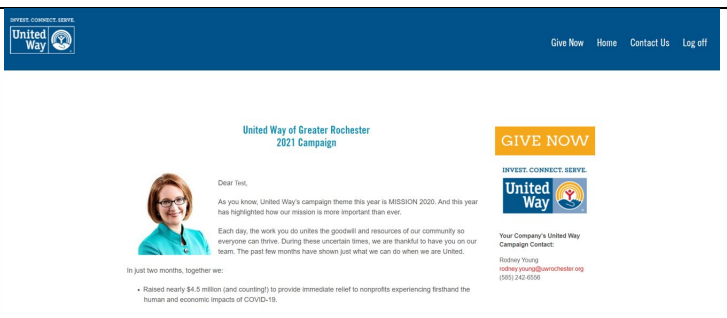
LOGIN PAGE

- Open the email from your Coordinator, CEO, or HR representative and click on the link to visit our ePledge site
- Enter the User ID and password mentioned in the email
- Click LOGIN



HOMEPAGE

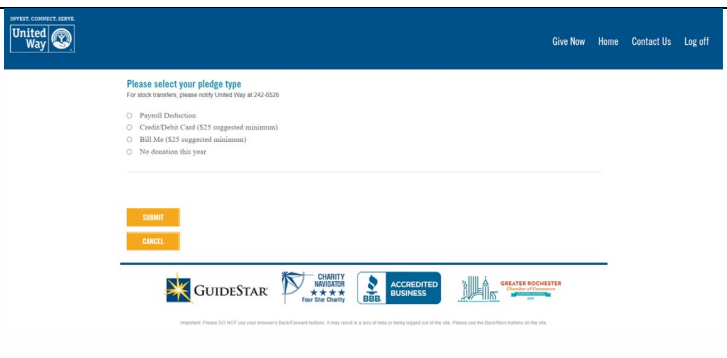
Welcome to your company’s ePledge homepage! Check out the letter from your CEO/Coordinator, and when you’re done reading click on GIVE NOW to start your pledge.



SELECTING A DONATION TYPE

United Way offers many easy ways to give. Through ePledge, you can select one of many options for your donation.

Select your donation type and click NEXT.



DONATION AMOUNT

After selecting a donation type, you will be able to enter your donation amount. For payroll deductions you will be asked for your donation based on your pay periods or a one-time donation amount. For all other types of payments you will be asked for the total donation amount along with the start date and frequency of your donation.

Enter your donation amount and then click NEXT.

Please select your pledge type

For stock transfers, please notify United Way at 242-6526

- Payroll Deduction
- Credit/Debit Card (\$25 suggested minimum)
- Bill Me (\$25 suggested minimum)
- No donation this year

Donation Per Pay Period:	<input type="text" value="\$0.00"/>
Deduction Frequency:	<input type="text" value="26"/>
Total Annual Gift:	<input type="text" value="\$0.00"/>

DONATION INFORMATION

On this page you choose to support United Way's Community Impact Fund, a Community Impact Fund focus area, and/or organizations that participate in United Way's Donor Options program.

To learn more about United Way's Community Impact Fund and Donor Options program please visit uwrochester.org/donorothers.

Begin by entering any Community Impact Fund donation amounts. Then scroll down under Another Option for Giving to click the AGENCY SEARCH button to find Donor Options organizations to which you would like to donate and follow the instructions on the page.

Verify that your total equals your annual pledge amount and click NEXT.

Support United Way's Community Impact Fund to Make the Most Impact

Make the greatest impact by giving to United Way's Community Impact Fund to support these core building blocks that help individuals, families and our community thrive.

Community Impact Fund	Donation Amount
Health - Help families and individuals have their basic needs met, safe places to live, and social and emotional connections to positively impact their quality of life.	<input type="text"/>
Education - Give youth the support they need to learn, grow and thrive.	<input type="text"/>
Economic Mobility - Provide access to tools and opportunities to help people increase income, build wealth and improve financial stability.	<input type="text"/>
Please use my gift to support all Community Impact Fund building blocks	<input type="text"/>

Another Option for Giving - Donor Options Organizations and Other United Ways

Thank you for your donation! Please consider giving to United Way's Community Impact Fund to make the greatest impact for local people and our entire community. If you would like to direct all or a portion of your gift to a donor options organization, you may do so below. Donor options information can be found at uwrochester.org/donorchoice.

Step 1: Review the list of eligible organizations here: [Donor Options Brochure](#)

For other United Ways in our region please use the following codes:

- 9022 - United Way of Genesee County
- 9011 - United Way of Livingston County
- 9012 - United Way of Ontario County
- 9013 - United Way of Wayne County
- 9001 - United Way of Wyoming County

Step 2: Enter the organization's ID# or keyword in the search field below and click "ENTER".

Step 3: Select the organization to whom you would like to give and click the plus "+" symbol next to the ID# to add the organization.

Step 4: Enter the amount you would like to give to this organization in the Amount box.

Step 5: If you would like to donate to multiple organizations, please repeat these steps.

Agency Name or Agency ID#	<input type="text"/>	ENTER
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Thank you for your commitment! If you haven't allocated your total donation, the remainder will be invested in United Way's Community Impact Fund to help individuals, families and our community thrive.

CONTACT INFORMATION AND PREFERENCES

You will then enter, verify and/or update your contact information and preferences, including any [Leadership Giving Networks](#) you would like to join (if eligible based on your donation level), union member and retiree status, preferred email, date of birth and combining your gift with your spouse's/partner's gift.

When your information is complete click SUBMIT.

Please check your information below.

Please provide your work email address for your confirmation (if requested)

* Email

Please verify your home address so that we can:

- Provide you a tax receipt if you pay by credit card or electronic check
- Confirm your donation selections
- Mail your statement if you asked to be billed

Address

Line 1:

Line 2:

City:

State:

Zip Code:

Items marked with an asterisk (*) are required

- Acknowledge my donation (You must release your name and address below to be acknowledged)
- I authorize the release of my name to my selected organization
- I authorize the release of my address to my selected organization
- Send me an email confirmation

Join a Leadership Giving Network

- African American Leadership Society
- Circulo Latino
- Emerging Leaders Society (gift of \$500 or more for ages 40 and under)
- Labor Leaders Club
- Women United
- Tocqueville Society (gift of \$10,000 or more)

All donors who contribute \$1,000 or more each year (\$500 for 40 years and under) are recognized as Leaders United members. Benefits of membership include annual events, networking and volunteer opportunities. Leaders United members may also check one or more boxes above to join one United Way's Leadership Giving Network.

Additional Information (optional)

- I am a union member
- I am retired

Preferred Email (if different from above work email)

Date of Birth (mm/dd/yyyy):

Please combine my gift with my spouse/partner's gift.

This transaction is for testing only. Clicking the Confirm button will validate the input but will not record any gift.

CONFIRMATION

You will then see a confirmation screen that you may print, and you will receive a confirmation email with details about your donation if you requested that one be sent.

Thank you for your 2021 gift!

Use the print button below to print a copy for your records

We want to hear about your giving experience! Please take a moment to fill out this survey and let us know what you liked and how we could do better next year. <https://www.surveymonkey.com/r/UWGRaPaxit>

Reference Number:	172665-2341172
Pledge Type:	Payroll Deduction
Deduction Frequency:	20
Donation Per Pay Period:	\$1.00
Total Donation:	\$20.00

- Acknowledge my donation (You must release your name and address below to be acknowledged)
- I authorize the release of my name to my selected organization
- I authorize the release of my address to my selected organization
- Send me an email confirmation

AUTHORIZING A REGULAR PAYROLL DEDUCTION

I understand that I am under no obligation to contribute to United Way of Greater Rochester. If I decide to contribute to United Way by authorizing deductions from my pay to be forwarded to United Way, it is a decision I make voluntarily. I understand that the amount I authorize to be deducted will be subtracted from my pay for any pay period in 2020-2021 in which my pay is large enough to cover the deduction. If there is a pay period in which my pay is insufficient to cover the United Way deduction after all legally required deductions are made, my employer will not make a United Way deduction for that pay period. If a United Way deduction is missed for any reason, it will not be made up on a later date without my express written direction. I understand that I may revoke my United Way deduction authorization at any time by informing my employer in writing, and that my revocation will be effective within four pay periods or eight weeks, whichever is sooner.

THANK YOU FOR SUPPORTING THE UNITED WAY CAMPAIGN!